



# BUREAU OF CANNABIS CONTROL

CALIFORNIA

# CANNABIS GOODS SHIPPING MANIFEST FACT SHEET

Business and Professions Code section 26070 requires a licensed distributor or microbusiness arranging for the transportation of cannabis goods to complete a shipping manifest prior to transporting cannabis goods.

A shipping manifest must include all of the following:

- Name, license number, and premises address for:
  - The licensee who possesses the cannabis goods
  - The licensee transporting the cannabis goods
  - The licensee receiving the cannabis goods
- Name and license number of any licensee involved in the activity or transaction who is not shipping, transporting, or receiving the cannabis goods
- Date and time of activity
- Date and time of departure from first premises, and estimated time of departure for subsequent premises if cannabis goods are being shipped from multiple premises in one transport vehicle
- Estimated date and time of arrival at each receiving premises
- Driver license number for any person driving the transport vehicle
- Make, model, and license plate number of transport vehicle
- Name and type of cannabis goods to be transported

- Unique identifier
- Amount of cannabis goods in weight or unit count

The shipping manifest must be completed by the distributor and transmitted in the track and trace system to the Bureau and receiving licensee.

If the distributor has not yet obtained access to the track and trace system, the licensee shall transmit the shipping manifest to the Bureau and receiving licensee by electronic mail.

Shipping manifests shall be sent to the Bureau at [bcc@dca.ca.gov](mailto:bcc@dca.ca.gov).

If the receiving licensee has not yet obtained access to the track and trace system, the distributor shall transmit the shipping manifest to the receiving licensee by electronic mail.

A physical copy of the shipping manifest must be carried in the transport vehicle at all times while transporting cannabis goods. The shipping manifest must be provided to law enforcement and Department of Consumer Affairs agents upon request.

Upon receipt, the receiving licensee shall ensure the cannabis goods received are as described in the shipping manifest and accept the cannabis goods in the track and trace system. If there is a discrepancy between the cannabis goods received and the shipping manifest, the receiving licensee shall document the discrepancy in the track and trace system and any other relevant business record.

